



COUNCIL OF SCHOOL OFFICERS
LOCAL 4



COUNCIL OF SCHOOL OFFICERS' PROFESSIONAL DEVELOPMENT POLICY

PROFESSIONAL ORGANIZATION MEMBERSHIP FEES

Each full dues paying member can receive payment for membership fees for a professional organization directly aligned to the specific job for which they are hired in DC Public Schools.

- a. Membership fees will be paid or reimbursed up to **\$350** per academic school year.
- b. Each member will be afforded one (1) membership per academic school year.
- c. **In order to be eligible for reimbursement, all documents must be submitted within 45 business days after payment of membership dues.**

PROFESSIONAL CONFERENCE REGISTRATION REIMBURSEMENT

Each full dues paying member can receive reimbursement for registration to a professional conference directly aligned to the specific job for which they are hired in DC Public Schools.

- a. Registration fee reimbursement will be up to **\$300** per academic year.
- b. In order to request reimbursement, the member must provide proof of registration for the specific conference. A member will be afforded one (1) conference registration reimbursement each academic school year.
- c. **In order to be eligible for reimbursement, all documents must be submitted within 45 business days after conclusion of the conference.**

TUITION REIMBURSEMENT

Each full dues paying member can receive tuition reimbursement directly aligned to the specific job function for which they are hired in DC Public Schools.

- a. Tuition reimbursement will be up to **\$500** per semester or **\$1000** per academic school year.
- b. In order to request reimbursement, the member must provide proof of paid registration for the specific class. A member can be afforded one (1) tuition reimbursement each semester (2 each academic school year).
- c. **In order to be eligible for reimbursement, all documents must be submitted within 45 business days after the conclusion of the specific course.**

In order to receive reimbursement, the member must submit proof of payment for the specific request for reimbursement, electronically, to the CSO Office to the attention of zchilds@csolocal4.org.

The Council of School Officers will provide, when appropriate, professional development opportunities for any full dues paying member.